

HAWAII ADMINISTRATIVE RULES

TITLE 17

DEPARTMENT OF HUMAN SERVICES

SUBTITLE 6 FAMILY AND ADULT SERVICES DIVISION

CHAPTER 656.1

AID TO FAMILIES WITH DEPENDENT CHILDREN (AFDC)

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Historical Note: This chapter is based substantially upon Chapter 17-656. [Eff 3/19/93; am 3/14/94; am 8/1/94; am 1/30/95; am 12/15/95; am 5/18/96; am 11/22/96; am 1/25/97; R 9/26/97]

SUBCHAPTER 1

GENERAL PROVISIONS

§17-656.1-1 Purpose. This chapter identifies the eligibility requirements applicants and recipients shall meet to receive aid to families with dependent children (AFDC) as approved by the United States Department of Health and Human Services under section 1115 of the Social Security Act to operate the Pursuit of New Opportunities (PONO) demonstration project and in accordance with the Personal Responsibilities and Work Opportunity Reconciliation Act of 1996. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §346-14; Waiver Terms and Conditions, August 16, 1996, Administration for Children and Families-Department of Human Services; Pub. L. No. 104-193(1996))

§17-656.1-2 Definitions. For the purpose of this chapter:

"Adult" means a person age eighteen or over who is not a dependent child, or if under age eighteen is an independent minor parent living with the AFDC child.

"Assistance unit" means persons whose needs, income, and assets are considered in determining eligibility for financial assistance and the amount of assistance.

"Bona fide offer of employment" means an actual offer of employment of at least one hundred hours a month at a specific wage.

"Caretaker relative" means the designated relative who provides care and supervision to dependent children.

"Current medical report" means the department's medical form completed by a licensed physician or a licensed psychologist not more than three months prior to the department's request.

"Domestic violence advocate" means an individual, organization, or agency who is currently working with individuals, or has worked with individuals in the past, regarding an individual's domestic violence situation.

"Domestic violence agency" means an agency, organization, or individual who routinely assists victims of domestic violence.

"Domestic violence victim" means an individual who has been battered or otherwise subjected to extreme cruelty. Acts which constitute domestic violence include but are not limited to the following:

- (1) Physical acts that resulted in, or threatened to result in, physical injury;
- (2) Sexual abuse;
- (3) Sexual activity involving a dependent child;
- (4) Nonconsensual sexual acts;
- (5) Threats of, attempts at, physical or sexual abuse;
- (6) Mental or emotional abuse;
- (7) Medical care deprivation or neglect; or
- (8) Stalking.

"Equivalent level of vocational or technical training" means enrollment in a vocational or technical training program which is equivalent to the level of secondary school and is approved by the state department of education.

"Exempt adult" means an adult who is:

- (1) Unable to engage in any substantial gainful employment of at least thirty-two hours of work per week, for a period of more than thirty days from the onset of an illness, incapacity or disability due to a physical or mental impairment, as determined by a licensed physician or psychologist;
- (2) Sixty years of age or older;
- (3) Needed in the home to care for another household member who is ill, incapacitated, or disabled, as determined by a licensed physician or psychologist;
- (4) The parent or other relative caretaker of a child under six months of age who is personally providing care for the child;
- (5) Non-needy;
- (6) A participant in the Volunteers In Service To America (VISTA) program or any AmeriCorps program;
- (7) A domestic violence victim, as defined in this section, who meets the criteria established in section 17-656.1-20(a) or (b); or

- (8) Any other adult in an assistance unit that contains a domestic violence victim who meets the criteria established in section 17-656.1-20(a) or (b).

"Exempt household" means a household in which all the adult members (including adults required to be included in the household as specified in section 17-647-12, who have been excluded as specified in section 17-656.1-17) are exempt adults.

"Family" means person or persons requesting or receiving assistance.

"First-to-Work" means the education, training, and work program administered by the department.

"Full-time employment" means employment of thirty-two hours per week or one hundred and thirty-eight hours per month.

"Full-time student" means a child under age nineteen enrolled in a public or private elementary or secondary school or in a program of an equivalent level of vocational or technical training.

"Good faith effort" means an unemployed person has continued to seek employment by making a minimum of twelve job contacts per month, or has participated in an employment, education, or training program approved by the department.

"Hanai" means a child who is taken permanently to be reared, educated, loved by someone other than natural parents at the time of the child's birth or early childhood. The child is given outright, the natural parents renounce all claims to the child. Natural parents cannot reclaim their child except for death or serious injury of the hanai parents.

"Household" means all members of the assistance unit and excluded standard filing unit members as defined in sections 17-647-12, 17-656.1-15, 17-656.1-16, and 17-656.1-17.

"Independent minor parent" means the specified relative of a child, who is under eighteen years of age and who has applied or is receiving assistance as a head of household or as a spouse or common-law spouse of the head of household.

"Individual" means applicant for or recipient of assistance.

"Job contact" means a face-to-face contact or interview with a prospective employer or the submittal of a written application for employment or resume.

"Legal parent" means a person who can establish a parent and child relationship by providing proof of:

- (1) Having given birth to a child; or
- (2) Marriage to the natural mother when the child was born or within three hundred days after the marriage was terminated; or
- (3) Adoption; or
- (4) Adjudication; or
- (5) Self-declaration as specified in section 17-656.1-8.

"Non-exempt household" means a household in which at least one adult member (including adults required to be included in the household as specified in section 17-647-12, who have been excluded as specified in section 17-656.1-17) is not an exempt adult.

"Non-needy" means a person who receives assistance as a caretaker relative for a dependent child, but that person does not request to be included in the assistance unit, nor is that person required to be included in the assistance unit as specified in section 17-647-12.

"Primary adult" means the adult with the greatest number of time eligible months.

"Primary residence" means the single residence designated as the child's home.

"Pursuit of New Opportunities (PONO)" is a program approved through the federal waiver process to apply new eligibility requirements to AFDC households.

"Temporarily absent" means the child or caretaker relative is not present in the home for a period not to exceed sixty days, and from the date of departure there was a planned date of return.

"Time eligible month" means a month a non-exempt household received AFDC benefits. [Eff 9/26/97; am 12/12/98, am 10/18/01] (Auth: HRS §346-14) (Imp: §§346-14, 346-29; Waiver Terms and Conditions, August 16, 1996, Administration for Children and Families-Department of Human Services; Pub. L. No. 104-193 (1996))

§17-656.1-3 Time limited benefits. (a) Receipt of cash benefits shall be limited to sixty months for all applicant and recipient assistance units, unless the assistance unit meets the definition of an exempt household as specified in section 17-656.1-2.

(b) A time eligible month will be credited to each adult in a non-exempt household for each month assistance is received.

(c) The determination of the number of months of assistance received by an assistance unit will be based on the primary adult.

(d) Countable months of assistance begin with the first month the assistance unit receives assistance on or after December 1, 1996.

(e) The department will count months of assistance for independent minor parents, but will not count months of assistance received as a dependent child. [Eff 9/26/97; am 10/18/01] (Auth: HRS §346-14) (Imp: HRS §§346-14, 346-29; Waiver Terms and Conditions, August 16, 1996, Administration for Children and Families - Department of Human Services; Pub. L. No. 104-193 (1996); 45 C.F.R. §§260.20, 264.1)

§17-656.1-4 Federally funded aid to families with dependent children (AFDC-F). Households with dependent children which meet the following criteria and are otherwise eligible, shall be funded primarily with federal dollars under the Temporary Assistance to Needy Families (TANF) block grant program:

- (1) All members of the assistance unit are:
 - (A) Citizens of the United States; or
 - (B) Nationals from American Samoa or Swain's island; and
- (2) Each child in the assistance unit does not have at least one legal parent in the household. [Eff 9/26/97; am 10/18/01] (Auth: HRS §346-14) (Imp: HRS §§346-29; 346-53; Pub. L. No. 104-193 (1996); 8 U.S.C. 1611)

§17-656.1-5 State funded aid to families with dependent children (AFDC-S). (a) Households with dependent children which meet the following criteria and are otherwise eligible, shall be funded solely using state funds:

- (1) At least one member of the assistance unit is not a United States citizen or national; or
- (2) A child in the assistance unit is living with both of his or her legal parents in the same household.

(b) Persons eligible for or receiving AFDC using state funds, who are visually handicapped or disabled who are unable to engage in any substantially gainful activity because of a medically determinable physical or mental impairment which may be expected to result in death or which has lasted or may be expected to last for a continuous period of not less than twelve months, or persons who are sixty-five years of age or older, shall apply for the federal supplemental security income program (SSI) administered by the Social Security Administration.

- (1) Individuals who have been determined ineligible for SSI because of the individuals' own failure to respond or to submit evidence to establish the individual's SSI eligibility shall be ineligible for AFDC;
- (2) Individuals who have been determined ineligible for SSI through no fault on the part of the individuals such as, being determined over-income by SSI standards, or not being sufficiently disabled to meet SSI requirements, shall be eligible for AFDC when other conditions and requirements of this chapter are satisfied. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §§346-29, 346-53)

§17-656.1-6 Age requirement. (a) A needy child who is under eighteen years of age and who meets all other requirements of eligibility shall be eligible for assistance.

(b) The child shall be eligible for the month the child reaches eighteen years of age or completes the program specified in subsection (b) provided the child was eligible on the first of the month.

(c) Assistance may be provided to a child aged eighteen if the child is a full-time student in a secondary school or in a program of an equivalent level of vocational or technical training. [Eff 9/26/97; am

7/16/99, am 10/18/01] (Auth: HRS §346-14) (Imp: HRS §346-29, Pub. L. No. 104-193 (1996))

§17-656.1-7 Specified relative and place of residence. (a) A needy child shall be living with one of the relatives specified in subsection (b) in a primary residence maintained as the child's own home in order to be eligible. The home shall be a family setting maintained by the relative who has assumed the responsibility for the daily care of the needy child.

- (1) A home shall exist provided the relative exercises responsibility for the care and control of the child, even though either the child or relative is temporarily absent from the home.
- (2) A child shall be considered living with specified relatives even though the child is under the jurisdiction of the court, or legal custody is held by an agency that does not have physical custody of the child.

(b) Persons considered to be specified relatives shall include:

- (1) Father, mother, hanai father, hanai mother, brother, sister, half-brother, half-sister, uncle, aunt, uncle half-blood, aunt half-blood, great uncle, great aunt, great uncle half-blood, great aunt half-blood, grandfather, grandmother, great grandfather, great grandmother, first cousin, first cousin once removed, nephew or niece, great-great grandmother, great-great grandfather, great-great-great grandmother, great-great-great grandfather, great-great aunt, great-great uncle, great-great aunt half blood, great-great uncle half blood;
- (2) Stepfather, stepmother, stepbrother, and stepsister;
- (3) The adoptive parents of a legally adopted child as well as other natural or legally adopted children and relatives of the adoptive parents; and
- (4) The legally married spouse of any of the persons specified in this subsection even

after the marriage has ended in death or divorce.

(c) Where there is reason to believe the home in which the child is living is harmful to the child's health or welfare, because of neglect, abuse, or exploitation, the eligibility worker shall refer the condition to the appropriate social service unit of the department. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §346-29; 45 C.F.R. §233.90; Pub. L. No. 104-193 (1996))

§17-656.1-8 Determination of a paternal relationship for purposes of establishing AFDC eligibility. (a) In situations where a child born out of wedlock is living with the putative father, the paternal relationship shall be recognized for purposes of establishing AFDC eligibility provided the putative father:

- (1) Declares that he is the child's father; and
- (2) Signs a voluntary acknowledgment of paternity, notarized or witnessed in accordance with State law if possible, to be filed with the department of health.

(b) If the putative father is living in the home and states he is not the father of the child and there is no documentary evidence to prove otherwise, AFDC eligibility may be established for the household provided all other eligibility factors are met. In the situation where the putative father states he is not the father, the man shall be classified as an unrelated adult household member for AFDC purposes until such time as paternity is legally established.

(c) If the putative father who states he is the child's father, refuses to sign the voluntary acknowledgment of paternity, AFDC eligibility shall be denied to all the household members required to be included as specified in section 17-647-12.

(d) In situations where the caretaker is a putative paternal relative and no documentary evidence is available, a statement shall be signed by a maternal relative or other knowledgeable person, under penalty of perjury or fraud prosecution, or both, attesting to the relationship of the caretaker to the dependent child for whom assistance is being sought. [Eff

9/26/97] (Auth: HRS §346-14) (Imp: 45 C.F.R. §233.90; Waiver Terms and Conditions, August 16, 1996, Administration for Children and Families - Department of Human Services; Pub. L. No. 104-193 (1996))

§17-656.1-9 Verification of relationship and household composition. (a) The applicant or recipient shall be the primary source of information in establishing the specified relationship to the child and shall provide the department with documents to support the relationship to the child.

(b) When documentary sources are not available, statements of members of the individual's family shall be relied upon. The family members' relationship to the individual and the facts on which the knowledge is based shall be recorded.

(c) When an applicant or recipient reports the absence of a child's parent from the home, the applicant or recipient shall submit verification of the continued absence of the parent if the absence is questionable, unless exempt under subsection (d).

(d) The applicant or recipient shall not be required to submit verification of the continued absence of a parent under the following conditions, unless the department has information indicating the absent parent may be in the home:

- (1) The applicant or recipient lives with a legal or common-law spouse who is not the absent parent; or
- (2) The department has verification of a separate address for the absent parent from other departments, agencies, or other offices within the department.

(e) The department shall provide a form for the applicant or recipient to use in verifying the continued absence of a parent.

(f) The applicant or recipient shall designate a reliable collateral source to complete this verification form prescribed by the department. The collateral source shall be a person who:

- (1) Has knowledge of the family's circumstances;
- (2) May be expected to provide an accurate verification of the family's circumstances;

- (3) Lives in a separate residence from the applicant or recipient; and
- (4) Is not a blood relative to members of the applicant or recipient family.

Examples of a reliable collateral source include, but shall not be limited to, the absent parent's employer, a landlord, personnel from another agency, or a neighbor.

(g) When the applicant or recipient refuses or fails to provide verification from a reliable collateral source, the department shall:

- (1) Require the applicant or recipient submit verification from a different collateral source; or
- (2) Deny or terminate benefits based on questionable household composition when the applicant or recipient refuses or fails to provide verification. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §346-29; 45 C.F.R. §§206.10, 233.10, 233.90(c); Pub. L. No. 104-193 (1996))

§17-656.1-10 AFDC work requirements. (a) All applicants and recipients of AFDC shall be required to participate in the First-to-Work program unless exempt under chapter 17-684.

(b) All adults in a non-exempt household shall be participating in a work component from the household's twenty-fifth (25th) time eligible month, unless exempt as defined in section 17-656.1-2.

- (1) The household shall be ineligible for any month following the twenty-fourth (24th) time eligible month in which any adult applicant or recipient is not participating in a work component, unless exempt under chapter 17-684.
 - (A) An applicant household shall be ineligible in the month of application through the month of determination if this requirement is not met.
 - (B) A recipient household shall be ineligible in a future month for each month that this requirement is not met.

- (2) Participating in a work component shall be defined as doing any of the following within a calendar month:
- (A) Paid employment of any number of hours;
 - (B) Unpaid volunteer work in a public or non-profit business or organization of at least four (4) hours;
 - (C) Satisfactory participation in an organized job training program. Satisfactory participation shall be as determined by the job training program;
 - (D) Participating in the First-to-Work program;
 - (E) Receiving unemployment insurance benefits(UIB);
 - (F) Attending regularly scheduled classes in a school of secondary, post-secondary, or adult education and it can be reasonably inferred that the course work for which the individual is enrolled will eventually lead to a high school diploma, general educational development (GED) certificate, competency based high school diploma (CBHSD), English language proficiency, any post-secondary degree, or a job skill. [Eff 9/26/97; am 7/16/99; am 10/18/01] (Auth: HRS §346-14) (Imp: HRS §346-14; Waiver Terms and Conditions, August 16, 1996, Administration for Children and Families-Department of Human Services; Pub. L. No. 104-193 (1996); 45 C.F.R. §§261.10, 261.13)

§17-656.1-10.1 Participation requirements for individuals exempt from work requirements due to a disability. (a) An individual who claims an exemption due to a physical or mental impairment shall provide the department with a current medical report to substantiate the claim.

(b) An individual who the department has determined exempt due to a physical or mental impairment shall be engaged in treatment services and vocational rehabilitation activities which may

reasonably be expected to lead to employment and self-sufficiency.

(c) The department shall determine the treatment services and vocational rehabilitation activities that are appropriate for the individual based on either the recommendation of the individual's licensed physician or psychologist or through an assessment conducted by the vocational rehabilitation and services for the blind division (VRSBD) or both.

(d) When a disabled individual refuses or fails to participate in treatment services or vocational rehabilitation activities without good cause, the entire household shall be sanctioned as follows:

- (1) For the first such failure to comply, until the failure to comply ceases;
- (2) For the second such failure to comply, until the failure to comply ceases, or two months, whichever is longer; and
- (3) For any subsequent failure to comply, until the failure to comply ceases, or three months, whichever is longer.

(e) In order to determine the appropriate sanction period, the individual's entire history with the department shall be taken into consideration.

(f) Prior to imposing a sanction under subsection (d), the department shall determine whether the individual had good cause as specified in section 17-684-6.

(g) For the purpose of determining that an individual's failure to comply has ceased, the individual shall:

- (1) Participate in the treatment service or vocational rehabilitation activity that was previously not complied with for up to a two week period; or
- (2) Accept full-time employment and actually work a minimum of thirty-two hours within a two-week period.

[Eff 10/18/01] (Auth: HRS §346-14) (Imp: HRS §§346-14, 346-29; 45 C.F.R. §§260.20, 260.31, 261.10)

§17-656.1-11 Child support and medical support requirements. All applicants and recipients shall meet the assignment and cooperation requirements of chapter

17-653. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §346-29; 45 C.F.R. §§232.11, 232.12; Pub. L. No. 104-193 (1996))

§17-656.1-12 Voluntary quit. (a) An applicant household, except as specified in subsection (b), shall be ineligible for assistance if within sixty (60) days prior to the date of application a non-exempt adult household member voluntarily quit his or her last job without good cause.

(b) An applicant household shall not be subject to the voluntary quit provisions of this section if the household is currently serving a sanction period for a noncompliance with FTW or job termination. In this situation, the applicant household shall be subject to the sanction provisions specified in section 17-684-7.

(c) If a non-exempt adult quits his or her job without good cause after the date of application, but prior to the date a disposition is rendered on the application, the household shall be treated as if it were a recipient household and section 17-684-7 shall apply.

(d) Good cause for a voluntary quit shall be as specified in section 17-684-6. [Eff 7/16/99] (Auth: HRS §346-14) (Imp. HRS §346-14; Pub. L. No. 104-193 (1996))

§§17-656.1-13 to 17-656.1-14 Reserved

SUBCHAPTER 2

ELIGIBLE PERSONS

§17-656.1-15 Persons who may be included. (a) Eligible children living in the same home, under the care of the same relative eligible to receive assistance for the children shall be considered one family even if the children are not brothers and sisters.

(b) A pregnant child who is less than eighteen years of age, who is living with a needy specified relative, shall be considered part of the relative's

family provided the child is determined to be an eligible child in the relative's care.

(c) The needs of the following individuals shall be included provided the individual is needy and otherwise eligible to be included:

- (1) A specified relative defined in section 17-656.1-7;
- (2) The spouse of the specified relative; and
- (3) The needs and income of hanai parents must be included in assistance units which include a hanai child.

(d) The needy adult relative who is the only other eligible person in a family which includes a child who is ineligible because the child is a supplemental security income (SSI) beneficiary or a foster care beneficiary, shall be eligible:

- (1) The presence of the SSI child or the foster child shall merely qualify the specified relative provided all other eligibility requirements are met; and
- (2) The actual needs, income, and assets of the eligible non-SSI, non foster care individual only shall be considered in determining eligibility and the amount of assistance.

(e) A needy pregnant woman without other eligible children shall be eligible for AFDC from the first of the month in which the woman begins her ninth month of pregnancy provided:

- (1) There is a doctor's written statement to verify the pregnancy; and
- (2) The pregnant woman and the unborn child together shall be considered as one person for the purposes of the AFDC payment.

(f) The needs of an essential person who meets the requirements of section 17-656.1-16 shall be included.

(g) When an individual who is required to be included in the assistance unit as specified in section 17-647-12, is also required to be included in another assistance unit, those assistance units shall be consolidated, and treated as one assistance unit for purposes of determining eligibility and the amount of payment. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §346-29; 45 C.F.R. §§233.20(a), 233.90; Pub. L. No. 104-193 (1996))

§17-656.1-16 Essential person. (a) An essential person means a needy person who is:

- (1) Living in the same home with a child eligible for AFDC;
- (2) Ineligible in the person's own right for AFDC;
- (3) Designated by the individual eligible for AFDC as being essential to the individual's well-being; and
- (4) Performing a service that would not otherwise be performed or that would have to be purchased if the eligible individual was living alone.

(b) The income and resources of the essential person shall be considered in determining eligibility and the amount of assistance. The eligible persons shall be responsible for reporting the income and resources of the essential persons.

(c) Essential persons nonexempt for First-to-Work shall be required to participate in the First-to-Work program. [Eff 9/26/97] (Auth: HRS §346-14) (Imp: HRS §346-29; 45 C.F.R. §233.20; Pub. L. No. 104-193 (1996))

§17-656.1-17 Persons to be excluded. (a) A person who receives supplemental security income benefits shall be excluded from the federally funded AFDC program. All income and resources received by the person receiving SSI benefits shall not be considered in determining the amount of federally funded AFDC financial assistance payment for the remainder of the family members.

(b) A needy person who fails to comply with the requirement to furnish a social security number shall be excluded from the program. When failure to furnish a social security number is on behalf of a child, the child shall be the person excluded from the program.

(c) The child who is temporarily absent from the home and whose total monthly needs are met by others shall be excluded.

(d) The needs of an unborn child shall be excluded from the AFDC financial assistance payment.

(e) A child receiving federal or state foster care maintenance assistance shall be excluded from the AFDC financial assistance payment.

(f) A child of a child receiving federal foster care maintenance assistance shall be excluded from the AFDC financial assistance payment;

(g) A child receiving federal or state adoption assistance shall be excluded from the AFDC financial assistance payment when the AFDC payment to the assistance unit which the child would otherwise be considered a member is reduced. In making this determination, the department shall:

- (1) Consider the adoption assistance as unearned income when the child is included in the financial assistance payment;
- (2) Disregard the portion of the adoption assistance that is considered complementary assistance under chapter 17-676;
- (3) Consider the difference between the financial assistance payment which includes the needs and income of the child and the financial assistance payment which excludes the needs and income of the child.

(h) A child eligible for but not receiving federal or state foster care maintenance assistance, may be excluded from the AFDC financial assistance payment.

(i) The adult natural or adoptive parent of a child for whom the state has obtained legal custody and has placed under the care and supervision of another individual, shall be excluded from the program when the adult natural or adoptive parent is living in the same household as the child and the individual providing care and supervision. The exclusion shall also include any natural or adoptive children, or stepchildren living with the adult natural or adoptive parent for whom the state has not obtained legal custody.

(j) The adult natural parent of a child who has been legally adopted, when that child is living in the same household as the adult natural parent and the adoptive parent, and any natural or adoptive children, or stepchildren of the adult natural parent who are also living in the same household, shall be excluded from the program.

(k) An individual who has been disqualified for an intentional program violation (IPV) in a financial assistance program as specified in chapter 17-604.1, shall be excluded from the program for the period of the IPV disqualification.

(l) An individual who fails to meet the citizenship requirements specified in section 17-655-41, shall be excluded from the program.

(m) An individual found guilty of fraudulently misrepresenting residence to obtain assistance in two or more states shall be excluded from the program. The penalty period shall be ten years from the date of conviction.

(n) A fugitive felon shall be excluded from the program.

(o) An individual who is in violation of a condition of probation or parole shall be excluded from the program.

(p) An individual convicted after August 22, 1996 of a felony offense for possession, use, or distribution of drugs that has refused treatment or has failed to comply with a treatment program shall be excluded from the program. [Eff 9/26/97; am 7/16/99; am 10/18/01] (Auth: HRS §346-14) (Imp: HRS §346-29; 45 C.F.R. §§233.20, 233.90; Pub. L. No. 104-193 (1996); 42 U.S.C. 862a)

SUBCHAPTER 3

DOMESTIC VIOLENCE

§17-656.1-18 Notification. The department shall notify all applicants and recipients of the department's domestic violence policy. Such notification shall be both in writing and verbal and shall include the following:

- (1) A definition of domestic violence, including examples of acts and circumstances which may constitute domestic violence;

- (2) An explanation of the availability of exemptions from program requirements;
- (3) An explanation of the procedures for applying for exemptions from program requirements; and
- (4) An explanation of procedures for appealing the denial of an exemption. [Eff 12/12/98]
(Auth: HRS §346-14) (Imp: HRS §346-14;
Pub. L No. 104-193 (1996))

§17-656.1-19 Identification. (a) The department shall identify applicants and recipients with a history of domestic violence while maintaining the confidentiality of such individuals.

(b) Individuals identified as having a history of domestic violence shall be referred to a domestic violence agency or domestic violence advocate for the following services:

- (1) A determination of eligibility for a domestic violence exemption, using the criteria set forth in section 17-656.1-20; and
- (2) An assessment and development of an individualized service plan. [Eff 12/12/98; am 10/18/01] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §§260.52, 260.54, 260.55)

§17-656.1-20 Domestic violence exemption. (a) An applicant or recipient shall be determined an exempt adult as a domestic violence victim for up to a six month period, if the individual:

- (1) Has requested a domestic violence exemption; and
- (2) Is currently not employed, or if employed is employed less than twenty hours per week; and
- (3) Is currently not attending an institution of post-secondary education, or if attending a school of post-secondary education is not taking more than six credit hours of instruction per week; and
- (4) Claims that participation in a work activity of twenty or more hours per

- week or post-secondary educational activities of more than six credit hours per week would place the individual in jeopardy of further domestic violence or would jeopardize the individual's recovery from domestic violence; and
- (5) Has or has had a relationship to the alleged perpetrator of the violence as a spouse, reciprocal beneficiary, former spouse, former reciprocal beneficiary, person with whom the individual has a child in common, parent, child, person related by blood, person jointly residing or formerly residing in the same dwelling unit, or person with whom the individual has or has had a dating relationship regardless of whether they lived together at any time; and
 - (6) Has had to take one or more of the following actions as protection or as a result of the domestic violence inflicted by the alleged perpetrator:
 - (A) Has a current court order protecting the individual or other household members from the alleged perpetrator;
 - (B) Is a party to a pending divorce or custody action which involves issues of current or past domestic violence;
 - (C) Within the past twelve months, has stayed in a domestic abuse shelter;
 - (D) Within the past twelve months, has stayed with a friend or relative after having fled the home to escape or avoid domestic violence, as supported by a sworn statement from that friend or relative. If the friend or relative is not available, another person who has personal knowledge of the domestic violence situation may provide a sworn statement;
 - (E) Within the past twelve months, has been a victim of an incident of domestic violence which resulted in the arrest, arraignment or conviction of the alleged perpetrator of the violence;

- (F) Within the past twelve months, has been in inpatient or outpatient treatment for psychological, physical or emotional abuse resulting from domestic violence;
- (G) Within the past twelve months, has been hospitalized, been in community placement or received emergency room treatment for medical or psychological injuries resulting from domestic violence; or
- (H) Within the past twelve months, has been subject to threats of death or grievous bodily injury to self or family and loved ones by the alleged perpetrator.

(b) An assistance unit that contains an adult who is exempt because he or she meets the criteria specified in subsection (a) shall automatically classify any other adult in the household as an exempt adult.

(c) The domestic violence exemption shall exempt the household from the time limitations specified in section 17-656.1-3, the First-to-Work program requirements outlined in chapter 17-684, and the grant reduction specified in section 17-678-3.01(c)(2).

(d) For the purpose of the domestic violence exemption, the six-month period shall be six consecutive calendar months beginning with the first month the exemption is granted and applied toward household eligibility. Once the domestic violence exemption is applied toward a household it shall continue to run whether or not the assistance unit is eligible for financial assistance.

(e) The domestic violence exemption shall be terminated at any time during the exemption period if the domestic violence victim:

- (1) Fails to accept or participate without good cause in activities developed in a services plan by a domestic violence agency or domestic violence advocate; or
- (2) Becomes employed twenty hours or more per week; or
- (3) Enrolls in post-secondary education courses of more than six credit hours per week.

[Eff 12/12/98; am 10/18/01] (Auth: HRS §346-14)
(Imp: HRS §346-14; 45 C.F.R. §§260.52, 260.54,
260.55)

§17-656.1-21 Extending the domestic violence exemption. (a) The domestic violence exemption shall be extended for an additional period of up to six months immediately following the first six month period if the following apply:

- (1) The domestic violence victim has maintained active participation with a domestic violence agency or domestic violence advocate during the initial six-month exemption period; and
- (2) The domestic violence agency or domestic violence advocate recommends the extension.

(b) The exemption shall not be extended past the initial six-month period if the perpetrator of the domestic violence is residing in the same home as the domestic violence victim.

(c) The domestic violence exemption shall be terminated at any time during the extension period if the domestic violence victim:

- (1) Fails to accept or participate without good cause in activities developed in a services plan by a domestic violence agency or domestic violence advocate; or
- (2) Becomes employed twenty hours or more per week; or
- (3) Enrolls in more than six credit hours per week of post-secondary education courses.

[Eff 12/12/98; am 10/18/01] (Auth: HRS §346-14)
(Imp: HRS §346-14; 45 C.F.R. §§260.52, 260.54,
260.55)

§17-656.1-22 Failure to comply with First-to-Work requirements; no sanction for victims of domestic violence. (a) Domestic violence shall constitute good cause for failure to meet or comply with work requirements imposed by the First-to-Work program as specified in chapter 17-684.

(b) If domestic violence is likely to present a continuing obstacle to the individual's compliance, the individual shall be referred to the income maintenance

worker for an assessment for an exemption. [Eff
12/12/98; am 10/18/01] (Auth: HRS §346-14) (Imp.
HRS §346-14; 45 C.F.R. §§260.52, 260.54, 260.55)

§17-656.1-23 Confidentiality. All information
that an applicant or recipient provides concerning
domestic violence shall remain confidential to the
extent permitted by law. [Eff 12/12/98] (Auth: HRS
§346-14) (Imp: HRS §346-14; Pub. L No. 104-193
(1996))